



DUMPTON SCHOOL WIMBORNE



Early Years Practitioner (Nursery) Recruitment Information



DUMPTON SCHOOL WIMBORNE

The School

Dumpton School is a Prep School in the heart of Dorset near the thriving market town of Wimborne, which offers an outstanding education to children aged 2 to 13 years old. The school has undergone a prolonged period of stability and success, and boasts superb, modern facilities, a strong roll of over 340 pupils, and a forward thinking and ambitious approach to education, recognised by ISI as having a “significant strength” in our most recent inspection. The school’s strength is built upon a brilliant staff team who work hard to create a superb environment for children to flourish and fulfil their potential, focusing on academic success, as well as character education. Two core values – Be Kind and Aim High – lie at the cornerstone of Dumpton’s ethos and culture, and also sit at the heart of Dumpton’s vision ‘a nurturing and aspirational environment where every child fulfils their academic and personal potential’.

The Role

The Dumpton Pre-Prep and Nursery are undergoing an exciting period of growth and success. A vacancy has arisen for an outstanding candidate to become an **Early Years Practitioner (Nursery)**. The successful candidate will join a strong Pre-Prep teaching team, and play a key role in ensuring Dumpton continues to be seen as a leading independent school which provides a superb education for its pupils. The successful candidate will be an outstanding practitioner in the Dumpton Nursery, and play a lead role in creating a nurturing environment where young children are encouraged to be kind, aim high, and fulfil their full potential. Candidates wishing to undertake an appropriate Early Years Apprenticeship are welcome to apply.



Job Description

Job Title: Early Years Practitioner (Nursery)

Reporting to: Head of Nursery

Main Duties:

- To play a lead role in providing a safe, supportive and caring environment for young children in the care of Dumpton Nursery: to ensure that all aspects of each individual child's development are given full consideration.
- To work closely in partnership with parents to support their child's development.
- To be fully up to date with the requirements of the Early Years Foundation Stage.
- To be proactive in the process of activity planning, child observation and maintaining development records.
- To be an effective key person and buddy to those children assigned to you.
- To follow all routines, duties, timetables, rotas, record keeping activities and any other reasonable duty as requested.
- To maintain and follow Dumpton's policies and procedures at all time.
- To ensure that communication with children, parents and the staff team is maintained at the highest level.
- To maintain confidentiality about all issues related to the setting.
- To provide staff cover within the Foundation Stage as instructed.
- To attend meetings, professional development training and any other events as requested.
- To support and mentor colleagues in their practice.
- To take responsibility for health and safety checks including toy and equipment maintenance and all Dumpton policies and procedures.
- To assist other staff in setting up the Nursery before the start of term.
- To understand Safeguarding Children and report any concerns or observations to the DSL.

This list of responsibilities is not exhaustive and the employee will be required to perform duties outside of this at the discretion of the Headmaster

Person Specification

Personal Attributes	Desirable	Essential
Caring and nurturing – someone who is kind in all they do		✓
Willing to undertake an appropriate Level 2 or Level 3 Early Years Apprenticeship	✓	
EYP/EYT or minimum relevant Level 3	✓	
Previous experience in Early Years Education	✓	
A qualified and experienced practitioner	✓	
A strong grounding in childcare and child development	✓	
Strong communication skills, both verbal and written		✓
Approachability and patience		✓
Creativity and imagination		✓
Enthusiasm and good humour		✓
To understand Safeguarding Children and report any concerns or observations to the Designated Safeguarding Lead		✓
Experience of leading others	✓	
Ability to act on own initiative	✓	
Proven interpersonal skills	✓	
Experience with 2/3-year olds	✓	



Further Information

- Based at Dumpton School, Wimborne, Dorset.
- The hours of work are (term time) 08:00 to 16:15 on Monday and 08:00 to 14:00 on Tuesday, Wednesday, Thursday and Friday. The hours of work (holiday provision) are 08:00 to 17:30 Monday to Friday.
- Salary: EYP £25,414 (£13.21 per hour).
- This role is all year round (47 weeks) with 30 days holiday.
- The school is inclusive and committed to achieving equality of opportunity for our pupils – and we feel the same about our staff. We would actively encourage candidates of all backgrounds, experiences and perspectives to work at Dumpton, contributing to a rich, diverse staff team where our unique talents can contribute to our collective success.
- Applicants must undergo a DBS check and all associated checks. As per the latest Safer Recruitment guidance for education, the school will request references in advance of interviews – please contact us if this is an issue.

The closing date for applications is 9am on Monday 14 July 2025

Candidates should send a cover letter and completed application form to recruitment@dumpton.com or by post marked for the attention of the Head of Pre-Prep, Dumpton School, Deans Grove House, Wimborne, Dorset BH21 7AF

Interviews for short listed candidates are scheduled to take place on Thursday 17 July

The role will commence – to be confirmed

The School is committed to safeguarding and promoting the welfare of children and young people. Applicants must undergo child protection screening, including checks with past employers and the Disclosure and Barring Service.